

RECORD OF PROCEEDINGS

Minutes of

Meeting

Wells Township

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ December 17, 2024 _____ 20 _____

The Board of Trustees of Wells Township met in a 2025 Reorganizational Session on Tuesday, December 17, 2024, 5:30 PM at 409 Prospect St, Brilliant OH.

Officials present were:

Ben Batenburg, Trustee

JJ Kamerer, Trustee

Rodney Roe, Trustee

Leslie Harvey, Fiscal Officer

Bruce Clark, Solicitor

Others in attendance

Sean Norman, Butch Keyoski, Mike Haines, Wayne Roe, Ginger Roe, Chrissy Crawford, Ricky Crawford, Georgia Jarman, Lew Eiler, Deb Gilchrist

Resolution 24-12-08

The floor was opened for nomination for electing the Chairman for 2025. Jeffrey J Kamerer nominated Rodney Roe for Chairman. Rodney Roe accepted the nomination, seconded by Ben Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-09

Nomination for electing the Vice-Chairman for 2025, Rodney Roe nominated Ben Batenburg for Vice-Chairman. Ben Batenburg accepted the nomination, seconded by JJ Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-10

Trustee Batenburg moved to appoint Fiscal Officer Leslie Harvey as purchasing agent for Wells Township for 2025. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-11

Trustee Roe moved to allow Fiscal Officer Leslie Harvey to move funds within funds (reallocate and/or supplement) for the year 2025 to prevent negative balances in the appropriation ledger. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800 475 8094 FORM NO. 10148

Held

20

Resolution 24-12-12

Trustee Roe moved to nominate Trustee Batenburg as representative to the Jefferson County Health Board for 2025. Seconded by Trustee Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-13

Trustee Roe moved to renew the contract with Dan Hutchison as representative to the Fire Fighter's Dependents Fund Board. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-14

Trustee Batenburg moved to appoint Trustee Roe as representative to the Jefferson County Regional Planning Commission for 2025. Seconded by Trustee Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-15

Trustee Kamerer moved to appoint Trustee Batenburg as representative to the Jefferson County Soil & Water EPA Abatement Program for 2025. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-16

Trustee Batenburg moved to appoint Trustee Kamerer as representative to the Brook Hancock Jefferson County Commission (BHJ-MPC) for 2025. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-17

Trustee Roe moved to re-appoint all part-time employees who wish to continue employment to present position, on a temporary basis, until proper advertisement is in place. Seconded by Trustee Batenburg, vote:

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-18

Trustee Roe moved to reappoint John Keyoski as Road Foreman for Wells Township Road and Bridge Department for 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-19

Trustee Roe moved to reappoint Sean Norman as Chief of Wells Township Police Department for 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-20

Trustee Batenburg moved to authorize the Road Foreman to temporarily hire personnel in an emergency, to report the same to the Trustees and Fiscal Officer as soon as possible, and to have Trustees hire and dismiss all non-emergency full or part-time employees. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-21

Trustee Batenburg moved to pay emergency employees at a rate of \$21.00 per hour with “no benefits”. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-22

Trustee Batenburg moved to appoint Dan Hutchison as Wells Township Fire Prevention Officer for 2025. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAM GRAPHICS 800 325 8094 FORM NO 10148

Held

20

Resolution 24-12-23

Trustee Roe moved to pay wages for the Trustees and Fiscal Officer in accordance with the compensation chart set forth by the Ohio Township Association Compensation Chart for 2025 (copy attached for auditing purposes), effective with the monthly pay date beginning January 3, 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-24

Trustee Roe moved to pay all monthly employees at the first of every month for the previous month. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-25

Trustee Roe moved to approve the 2025 pay scale, effective with the pay date January 10, 2025 covering the associated pay period (copy attached for auditing purposes). Seconded by Trustee Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-26

Trustee Batenburg moved to approve the reimbursement to employees and officials insurance deductibles, for employees, officials, and dependents, and to reimburse co-pays not to exceed 2024 levels. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-27

Trustee Roe moved to approve the \$250.00 dues for Jefferson County Regional Planning Commission for 2025. Seconded by Trustee Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

Resolution 24-12-28

Trustee Roe moved to approve the \$500.00 Ohio Township Association Dues, and to reimburse the expenses of elected officials to attend the 2024 Ohio Township Association Winter Convention, including hotel, parking, meals, and mileage at \$0.65 per mile. Seconded by Trustee Kamerer, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-29

Trustee Roe moved to renew the contract with Bruce Clark as Solicitor for 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-30

Trustee Roe moved to appoint Trustee Kamerer as representative to the Disaster Preparedness Committee for 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-31

Trustee Batenburg moved to approve or disapprove of the reading of the minutes. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-32

Trustee Roe moved to read the list of bills and total amount per period stated on report. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

BLANK GRAPHICS 800 325-8094 FORM NO 10148

Held

20

Resolution 24-12-33

Trustee Batenburg moved to approve meeting dates, with regular meetings on the first and third Tuesdays of each month, with the exception being election days, when meetings will be moved to the second and fourth Tuesdays in those months, and all special meetings will be scheduled by the request of the Trustees. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-34

Trustee Roe moved to have liability insurance cover the pool parking lot, baseball/softball field and all township facilities. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-35

Trustee Batenburg moved to allow candidates for political office who wish to address the public during a regular township meeting, only state their name and office being sought, and allow them to distribute campaign information after the business meeting adjourns. There will be no official endorsement of any candidate by the Wells Township Board of Trustees. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-36

Trustee Roe moved to allow a representative of another political subdivision who requests to speak to the Board about a levy is to present information to the Board of Trustees, limited to five minutes. If a request for endorsement is asked, a motion may be made and must pass by a unanimous vote. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

Resolution 24-12-37

Trustee Batenburg moved to approve splitting the Trustee's Administrative Secretary's wages between General Fund 50% and Police Levy Fund 50% for 2025. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

20 _____

Resolution 24-12-38

Trustee Roe moved to accept the TASC HRA renewal for 2025 with covered period of January 1, 2025 through December 31, 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
 JJ Kamerer—yea
 Rodney Roe—yea

Resolution 24-12-39

Trustee Kamerer moved to designate Trustee Roe as representative to attend the Brilliant Water Board meetings for 2025. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
 JJ Kamerer—yea
 Rodney Roe—yea

Resolution 24-12-40

Trustee Roe moved to approve the use of electronic payment of bills that are to be paid on-line and are eligible for payment online. Withholding payments to State, Federal and OPERS are just a few, any/all other vendors to avoid late fees is another reason. The Fiscal Officer presents to the Board of Trustees payment reports each month that are signed off by each Trustee. Seconded by Trustee Batenburg, vote:

VOTE: Ben Batenburg—yea
 JJ Kamerer—yea
 Rodney Roe—yea

Resolution 24-12-41

Trustee Batenburg moved to pay contracted employees wages earned by performing cemetery work through the General Fund/Cemetery appropriation account. Seconded by Trustee Roe, vote:

VOTE: Ben Batenburg—yea
 JJ Kamerer—yea
 Rodney Roe—yea

RECORD OF PROCEEDINGS

Minutes of

Meeting

HEALINGHAPHUIS BOO 425 8094 FORM NO 10148

Held

20

Resolution 24-12-42

Trustee Roe moved to approve the 2025 Paid Holidays for all full-time employees as follows:

New Year's Day Monday, January 1, 2025
Martin Luther King Day Monday, January 20, 2025
President's Day Monday, February 17, 2025
Memorial Day Monday, May 26, 2025
Juneteenth Monday, June 19, 2025
Independence Day Friday, July 4, 2025
Labor Day Monday, September 1, 2025
Columbus Day Monday, October 13, 2025
Veterans Day Tuesday November 11, 2025
Thanksgiving Day Thursday, November 27, 2025
Christmas Day Thursday, December 25, 2025


Seconded by Trustee Batenburg, vote:


VOTE: Ben Batenburg—yea
JJ Kamerer—yea
Rodney Roe—yea

All business being completed at this re-organization meeting, Trustee Kamerer asked for a motion to adjourn.

24-12-43

Trustee Roe moved to adjourn the reorganization meeting at 5:52 pm. Trustee Batenburg seconded and it passed 3:0.


Trustee


Trustee


Trustee


Fiscal Officer