

RECORD OF PROCEEDINGS

Minutes of

Wells Township

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

January 07, 2025

20

The Board of Trustees of Wells Township met in a Regular Session on Tuesday, January 07, 2025 at 6:30 PM.

Officials present were:

Jeffrey J Kamerer, Trustee
Bernardus Batenburg, Trustee
Rodney Roe, Trustee
Leslie Harvey, Fiscal Officer
Bruce Clark, Solicitor

Others in attendance:

Sean Norman, Chrissy Crawford, Ricky Crawford, Paula Brown, Georgia Jarman, Mickey Nest, Brian Harvey, Mark Woods

Trustee Roe requested to abstain from the reading of the December 17, 2024 minutes. If anyone would like, a copy will be made for them.

25-01-01 Trustee Batenburg motioned to abstain from reading the previous meeting minutes from December 16, 2024. Trustee Kamerer seconded and it passed 3:0.

25-01-02 Trustee Kamerer motioned to approve bills totaling \$138,217.07. Trustee Batenburg seconded the motion and it passed 3:0.

Trustee Roe stated the Board of Trustees have reviewed the 2025 revenue and permanent appropriations budgets and entertains the approval of the following:

General Fund Revenue at \$357,839.73; Appropriations \$443,767.22
Special Revenue Funds Revenue at \$3,053,283; Appropriations \$4,034,319.63

25-01-03 Trustee Kamerer motioned to approve the 2025 Revenue and Appropriations permanent budgets. Trustee Batenburg seconded the motion and it passed 3:0.

Temporary appropriations budgets need approval for the following:

General Fund Temporary Appropriations at \$110,750.00
Special Funds Temporary Appropriations at \$1,008,580.00

25-01-04 Trustee Kamerer motioned to approve the 2025 temporary Appropriations budgets as described above. Trustee Roe seconded the motion and it passed 3:0.

Trustee Roe reported the Fiscal Officer received an email regarding the 2024 OEPA MS4 annual report. This report was given to Butch Keyoski for completion and submission by the deadline of Friday, February 28, 2025.

Trustee Roe announced the receipt of an estimate from ABC Lawncare in the amount of \$1,291.00 for camera installation at the new police garage consisting of remote system that is panel to panel from the building to the garage. He entertains motion to approve for work to commence and to pay the invoice when it is received in the amount of \$1,291.00 to ABC Lawncare.

25-01-05 Trustee Kamerer motioned to approve camera installation at the police garage and to pay ABC Lawncare when invoice is presented in the amount of \$1,291.00. Trustee Batenburg seconded the motion and it passed 3:0.

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Trustee Roe noted the Fiscal Officer received from AEP Ohio a "contribution-in-aid-of-construction" agreement for electric distribution service for the new police garage and an initial contribution overhead amount of \$1,641.40. This agreement needs signed and returned to AEP Ohio and approval to pay the invoice when received.

25-01-06 Trustee Kamerer motioned to approve the AEP Ohio Contribution-in-aid-of-construction agreement and pay the contribution overhead invoice in the amount of \$1,641.40 when received. Trustee Batenburg seconded the motion and it passed 3:0.

Trustee Roe noted the agreement between Jefferson Soil and Water Conservation District needs signed and returned. Trustee Roe entertains approval to sign and pay the 2025 annual fee of \$2,050.00 due in March 2025

25-01-07 Trustee Batenburg motioned to approve signing the agreement between Jefferson Soil and Water Conservation District and Wells Township and to approve payment of the 2025 annual fee of \$2,050.00. Trustee Kamerer seconded the motion and it passed 3:0.

Trustee Roe stated he is in receipt of a letter for property clean up at 1804 Twp Rd 156, Rayland, Ohio. He entertains the Board sign this letter to be sent certified return receipt.

25-01-08 Trustee Batenburg motioned to sign the clean up letter and send certified return receipt. Trustee Kamerer seconded the motion and it passed 3:0.

Trustee Batenburg and Trustee Kamerer stated the township is assisting the American Legion with the replacement and repair of the memorial flag pole.

Trustee Kamerer stated the American Legion is having a Night at the Races on February 1, 2025 and they are looking for horse sponsors is anyone is interested.

Trustee Batenburg announced this would be the last meeting at this building at 409 Prospect St. The Township will begin holding their bimonthly Board meetings at the 79 Hudson building in the old gymnasium area with first meeting on January 21, 2025.

Chrissy Crawford has drawn up rules for the park to be printed on signs. Chrissy suggested an outside community information box that will hold the park rules for those who use the park. Trustee Batenburg stated it would be good business practice to include a copy of the park rules with each contract that is distributed to renters. Bruce Clark suggests both copies of the rules should accompany the rental contract.

Chrissy announced a Paint and Sip has been scheduled for the Senior Citizens. She also noted she picked up the microwave at the 409 Prospect St building and took it to the Community Center to replace the one there. She also asked about the arts and crafts supplies upstairs at 409 Prospect St, could she have what is left up there? Suggestion was made to contact Alicia Haines to make sure the Girl Scouts have all they wanted from up there.

Chrissy also noted she will be using the gymnasium at 79 Hudson St to hold her 4H Wells Township meetings. Trustee Batenburg stated that would be okay. Trustee Kamerer noted Brook Stingle will also be using the gymnasium for her 4H club meetings as well.

Sean Norman noted the police department purchased two training mats for upstairs and the department is in need of two more for proper spacing. These two mats will cost approximately \$1,233.94 from AK Athletics. He requests approval to purchase the two additional training mats from AK Athletics.

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25-01-09 Trustee Kamerer motioned to approve the purchase of two training mats from AK Athletics in the amount of \$1,233.94. Trustee Batenburg seconded the motion and it passed 3:0.

Chief Norman also has a training class, fee is \$630.00 with no overnight accommodations and is sending Danny Callarik. He is asking for approval.

25-01-10 Trustee Kamerer motioned to approve sending Danny Callarik to police training, paying the fee of \$630.00. Trustee Roe seconded the motion and it passed 3:0.

Chief Norman spoke with Buckeye Local Superintendent, Mr. Sudvary about having the school resource officer be involved in the DARE program. This will allow the police department to apply for a second DARE grant. There is training Officer Starosciak will attend, the registration fee will be \$1,000.00 with overnight accommodations (cost not known at this time).

25-01-11 Trustee Kamerer motioned to approve the SRO become involved with the DARE program and have the officer attend the required training with the registration fee being \$1,000.00 and to cover overnight and travel expenses when needed. Trustee Batenburg seconded the motion and it passed 3:0.

Georgia Jarman stated she was contacted by the Library personnel as they are in need of paper towels. Georgia requested approval to purchase the paper towels. Fiscal Officer Harvey stated she would look online at the cost to compare to Borden Office Supplies.

Mark Woods noted the website has been gaining some traction. There have been a number of people logging into the site. He presented the Board with a graft.

Brian Harvey stated he will have a run report for the Board at the next meeting. He did ask for an executive session for contractual issue.

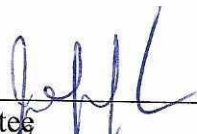
25-01-12 Trustee Kamerer motioned to enter Executive Session for contractual matters under ORC 121.22 at 7:01pm. Trustee Batenburg seconded the motion and it passed 3:0.


25-01-13 Trustee Batenburg motioned to exit Executive Session at 7:22pm. Trustee Kamerer seconded the motion and it passed 3:0.

No action taken during Executive Session.


With no further business, Trustee Roe entertains adjourning this meeting.

25-01-14 Trustee Kamerer motioned to adjourn at 7:23pm. Trustee Batenburg seconded and it passed 3:0.



Trustee


Trustee



Trustee


Fiscal Officer